



3 Little Bugs
PHOTOGRAPHY

The contract is put into place so you know exactly what a session with me entails and to ensure that I am able to deliver on your expectations. Please read all information carefully. Keep a copy for yourself and then sign a copy for my records. If you have any questions, please let me know before the session. Thank you!

SESSION

- 1) Photo Session Fees (non-refundable) cover time and talent only and secure your session date and current prices. Credits and pricing expire 30 days after the proofing gallery is posted. Images and products are sold separately.
- 2) You are responsible for covering additional fees and costs related to location choice (admission fees, parking, etc.). Travel up to 20 miles (roundtrip) from 21015 is included.
- 3) Because it can be distracting (especially to small children) and prevents me from being able to do my job effectively, other cameras are not allowed at the photo session.
- 4) I would never want to photograph someone who wasn't feeling 100%. If someone becomes ill, please call as soon as possible to reschedule. I maintain the right to reschedule if needed due to inclement weather, illness, emergency, etc. Requests for rescheduling or re-shoots are granted only at my discretion.

PROOFING & ORDERING

- 6) Within 2 weeks after the session--usually sooner--I will post your proofs (up to 25) in a password protected gallery online. This gallery will be hosted for 14 days, so please be prepared to place your order in that time. There is a \$25 charge to upload

your gallery for an extra day.

8) Be sure to inspect your images very carefully in your gallery. Once images and products are ordered, all sales are final.

9) Creative privilege - there are times when an image needs a certain crop or a particular treatment. I will do my best to match your tastes, but I need to have the freedom to decide how to make an image look its absolute best.

10) Please be prepared to place your order during the 14-day period when your gallery is posted. This is strictly to maintain a speedy workflow and to help prevent backlogging for other clients.

11) If you have a request for a small change to an image, please let me know before you place your order. I can address minor changes at no cost (fix blemishes, tighter crop, etc.), but more involved requests are billed at \$25/hr. I will let you know if there will be extra charges before work is begun. Once the requested changes are made, charges apply regardless if the final product is purchased.

OTHER

12) Checks returned by the bank for any reason will be charged a \$25.00 service charge and sessions/orders will be cancelled if they are not paid in full within three days of notification.

13) 3 Little Bugs Photography retains copyrights on all images (even those purchased on CD) and reserves the right to use the images and/or reproductions for display, publication, or other purposes. "All rights" pricing is available. Under no circumstances can a client use these images for profit, commercial endeavors, in competitions, or for professional display.

14) Please do not copy images you have not purchased. Copying or scanning images from your gallery, my website, Facebook or from other printed materials is considered stealing, regardless of the intent for use.

15) Credits and special offers are non-transferable and are not redeemable for cash.

16) A new session cannot be scheduled until ordering is complete on a past session.

17) ALL SALES ARE FINAL.

THANK YOU!!!

By signing this contract, you are accepting the terms and conditions of my forms.

Name: _____

Address: _____

Phone: _____

Email: _____

Signature: _____